

मध्यप्रदेश शासन
सामाजिक न्याय एवं दिव्यांगजन सशक्तिकरण विभाग
वल्लभ भवन, मंत्रालय, भोपाल

क्रमांक I/757280/2026/26-2

भोपाल, दिनांक 22-01-2026

प्रति,

समस्त कलेक्टर,
म.प्र।

विषय:- **UDID Portal** से संबंधित गतिविधियों हेतु **Safety and Security advisory** के संबंध में।

संदर्भ:- संचालक, यूडीआईडी से प्राप्त पत्र क्रं. **P-13013/21/2025-UDID/IT** दिनांक **19/11/2025**.

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उपरोक्त विषयांगत भारत सरकार, सामाजिक न्याय एवं अधिकारिता मंत्रालय दिव्यांगजन सशक्तिकरण विभाग, नई दिल्ली द्वारा जारी अधिसूचना दिनांक **05/05/2021** में लेख किया है कि दिनांक **01/06/2021** से दिव्यांगता प्रमाण पत्र केवल यूडीआईडी पोर्टल <https://www.swavlambancard.gov.in/> पर राज्यों और संघ राज्य क्षेत्रों द्वारा अधिसूचित सक्षम चिकित्सा प्राधिकारियों द्वारा प्रदान किया जायेगा। लोक स्वास्थ्य एवं परिवार कल्याण द्वारा मेडिकल बोर्ड के गठन संबंधी अधिसूचना दिनांक **24/07/2019** प्रकाशित की गई है। यूडीआईडी पोर्टल पर दिव्यांगता प्रमाण-पत्र ऑनलाइन जारी करने एवं **UDID Card** जनरेट करने हेतु सिविल सर्जन/मुख्य चिकित्सा एवं स्वास्थ्य अधिकारी को अधिकृत किया गया है।

कृपया संदर्भित पत्र का अवलोकन करने का कष्ट करें। पत्र में **UDID Portal** से संबंधित गतिविधियों हेतु **Safety and Security advisory** जारी गई की है, जिसके महत्वपूर्ण बिंदु निम्नानुसार हैं:-

1. हॉस्पिटल के लॉगईन आईडी को हैकिंग एवं दुरुपयोग को रोकने हेतु वर्तमान में जो लॉगईन आईडी **non-govt email domain** पर बने हैं, उन्हें **deactivate** कर दिया जायेगा। लॉगईन केवल **gov.in** या **nic.in** डोमेन ईमेल ID से होना चाहिए। अतः जिन हॉस्पिटल के लॉगईन **non-govt email domain** में बने हैं, वे केवल **gov.in** या **nic.in** डोमेन ईमेल ID में लॉगईन को अपडेट कराना सुनिश्चित करें।
2. दिव्यांगता प्रमाण पत्र (यूडीआईडी कार्ड) जारी करने हेतु अधिकृत अधिकारी का यूडीआईडी पोर्टल पर आधार ई-केवायसी अनिवार्य किया गया है। अतः संबंधित सिविल सर्जन/ मुख्य चिकित्सा एवं स्वास्थ्य अधिकारी यूडीआईडी पोर्टल पर आधार ई-केवायसी कराना सुनिश्चित करें।
3. दिव्यांगता प्रमाण पत्र (यूडीआईडी कार्ड) जारी करने हेतु अधिकृत अधिकारी का मोबाइल नम्बर ही यूडीआईडी पोर्टल पर लिंक हो। अतः संबंधित सिविल सर्जन/मुख्य चिकित्सा एवं स्वास्थ्य अधिकारी यूडीआईडी पोर्टल पर मोबाइल नम्बर अपडेट कराना सुनिश्चित करें।
4. दिव्यांगता प्रमाण पत्र (यूडीआईडी कार्ड) जारी करने हेतु सिविल सर्जन/मुख्य चिकित्सा एवं

स्वास्थ्य अधिकारी द्वारा यूडीआईडी पोर्टल से जारी दिव्यांगता प्रमाण पत्र (यूडीआईडी कार्ड) की नियमित समीक्षा की जाये।

उपरोक्तानुसार बिंदु क्रं. 1, 2 एवं 3 अनुसार यूडीआईडी पोर्टल पर सिविल सर्जन/मुख्य चिकित्सा एवं स्वास्थ्य अधिकारी की जानकारी अपडेट करने हेतु संलग्न परिशिष्ट में जानकारी उपलब्ध कराने का कष्ट करें।

भारत सरकार, सामाजिक न्याय और अधिकारिता मंत्रालय (दिव्यांगजन सशक्तिकरण विभाग) द्वारा यूडीआईडी पोर्टल एवं योजना से संबंधित समस्त महत्वपूर्ण दिशा-निर्देश यूडीआईडी पोर्टल पर अपलोड किये जाते हैं, जिसकी लिंक निम्नानुसार है :-

<https://swavlambancard.gov.in/news-update>

अतः कृपया संदर्भित पत्र एवं समय-समय पर भारत सरकार के दिशा-निर्देशों के अनुसार आवश्यक कार्यवाही हेतु सिविल सर्जन/मुख्य चिकित्सा एवं स्वास्थ्य अधिकारी को निर्देशित करने का कष्ट करें।

संलग्न:- उपरोक्तानुसार

Digitally signed by

ANKITA DHAKRE

Date: 22-01-2026

12:39:31

(अंकिता धाकरे)

उप सचिव,

म.प्र. शासन,

सामाजिक न्याय एवं दिव्यांगजन

सशक्तिकरण विभाग

पृ.क्र./I/757280/2026/26-2

भोपाल, दिनांक 22-01-2026

प्रतिलिपि:-

1. प्रमुख सचिव, म.प्र. शासन, लोक स्वास्थ्य एवं परिवार कल्याण विभाग, म.प्र.।
2. प्रमुख सचिव, म.प्र. शासन, सामाजिक न्याय एवं दिव्यांगजन सशक्तिकरण विभाग, म.प्र.।
3. आयुक्त, संचालनालय स्वास्थ्य सेवाएं, लोक स्वास्थ्य एवं परिवार कल्याण, कृपया भारत सरकार से प्राप्त दिशा-निर्देशों के अनुरूप कार्यवाही हेतु समस्त सिविल सर्जन/मुख्य चिकित्सा एवं स्वास्थ्य अधिकारी को निर्देशित करने का कष्ट करें।
4. समस्त मुख्य कार्यपालन अधिकारी, जिला पंचायत, म.प्र.।
5. समस्त सिविल सर्जन/मुख्य चिकित्सा एवं स्वास्थ्य अधिकारी, म.प्र. की ओर आवश्यक कार्यवाही हेतु प्रेषित।
6. समस्त संयुक्त/उप संचालक, सामाजिक न्याय एवं दिव्यांगजन सशक्तिकरण की ओर आवश्यक कार्यवाही हेतु प्रेषित।
7. निज सहायक, आयुक्त, सामाजिक न्याय एवं दिव्यांगजन सशक्तिकरण, म.प्र.।

उप सचिव,
म.प्र. शासन,
सामाजिक न्याय एवं दिव्यांगजन
सशक्तिकरण विभाग

No. P-13013/21/2025-UDID/IT
Government of India
Ministry of Social Justice & Empowerment
Department of Empowerment of Persons with Disabilities (Divyangjan)

5th Floor, Pt. Deen Dayal Antyodaya Bhawan,
CGO Complex, New Delhi -110003

Dated: 19th November, 2025

To,

Principal Secretary/Secretary of All State/UTs
(As per Standard List)

Subject: Safety and Security advisory for UDID portal related activities – reg.

Sir/Madam,

I am directed to refer to the subject mentioned above and to say that as you must be aware that disability certificates and UDID cards are mandatorily generated and issued through UDID Portal (<https://swavlambancard.gov.in/>) by the hospitals authorized by the State/UT Governments.

2. The hospitals notified by the respective State/UT Govt. on-boarded on the said portal for UDID generation are authorized to login into the UDID system through their non-govt email domains (e.g., **gmail etc**) as well as government email domains such as **gov.in or nic.in** accounts as per preference of concerned State/UT Governments.

3. In order to avoid instances of hacking and misuse of hospital login IDs, gmail or any non-govt email domain shall not be allowed for doing login into system, specially login of medical board recommendation and login of card issuing authority should be from a gov.in or nic.in domain email ID unless specifically allowed by state social welfare department as exception. Such non-govt email domains are prone to be compromised and unauthorized access by miscreants. Recently, some instances of hacking the gmail based email accounts and generation of fake disability certificate have been reported by some States/UTs.

4. It is, therefore, requested that State/UT Governments shall ensure to use **official email IDs with gov.in / nic.in domain wherever possible** instead of gmail account for all the existing as well as new users. The existing gmail based email IDs of the authorized hospitals/authorities can be updated by the state nodal officer mapped in the system who is authorized by the State Social Welfare Department or Department dealing with the disability related matters.

5. Presently, for login by CMO/MS or card issuing authority, same OTP is sent on mobile number and email, both. It is planned that if any private email domain is registered by such authorities, email based OTP will not be sent. only mobile OTP will work unless email address is shifted to govt email domains.

6. As far as possible, information may be decimated among all job giving agencies, Govt institutes of higher education(GIHE), other higher education institutes(OHEI) and government job givers in state/UTs to get the UDID credentials of beneficiaries

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authenticated from issuing authorities/hospitals. they may also be encouraged to integrate UDID database API offered by department with their portal for instant verification of UDID card from UDID database about nature, type, percent , validity of disability card.

7. State/UT Governments are also advised to devise and implement safety and security protocols for integrity of UDID data base such as:

(i) Ensure that all disability certificates and UDID cards issuing authorities are Aadhar based e-KYC compliant on UDID portal. The Aadhar number of respective authority has been mapped with their profile in UDID portal. The feature of e-KYC is available on UDID portal.

(ii) Ensure that these authorities have registered their own mobile number in the UDID portal.

(iii) Ensure that appropriate strong password be maintained and which may be updated time to time at regular interval.

(iv) Ensure that in case any instance of fraudulent or fake certificate is reported and identified, the action as per para 1.3(ii) may be exercised appropriately as contained in SOP No. P-13013/95/2023-UDID/IT/Statistics dated 1st February, 2025 issued by the Department of Empowerment of Persons with Disability (DEPwD) which is also available on DEPwD's website at <https://depwd.gov.in/en/unique-disability-id-udid/>.

(v) Ensure that all card issuing authorities, CMOs, MS of hospitals are aware of this feature empowering them to declare a card as fake/non-genuine on UDID portal using their login.

(vi) Ensure to keep a vigilant watch on cards being generated using the login credentials of CMHOs/CMOs/MS and card issuing authorities.

(vii) Ensure that card issuing authorities do not rely solely on working of data entry operators handling UDID portal and review their functioning/activities on UDID portal from time to time.

(viii) (ix) It is reiterated that UDID portal has already been geo-fenced so as not to use outside India and portal does not work during 07:00 PM to 07:00 AM.

(ix) A random check at regular frequency on few cards already been generated maybe undertaken, specially the document uploaded as specialist remarks, to observe any suspicious activity. It is observed that in certain cases, a blank white sheet has been uploaded by unauthorised entities and card has been generated.

(ix) Besides above, Similar directions may be issued by states/UTs to authorised hospitals/card issuing authorities to follow any other protocol (s) which may assist to restrain the compromise in UDID data integrity.

Vinay

7. For any clarification or assistance Shri Manish Mishra, Under Secretary, DEPwD may be contacted at Phone Number 011-24365024.

Yours faithfully,



(Vineet Singhal) 19/11/25

Director

Email - vineet.singhal17@gov.in

Tel: 011 24364391



No. P-13013/95/2023-UDID/IT/Statistics
Government of India
Ministry of Social Justice & Empowerment
(Department of Empowerment of Persons with Disabilities)

Standard Operating Procedure (SoP) for Deactivating/cancelling a Disability Certificate and UDID Card through Certificate/Card Issuing Authority Login using UDID portal (www.swavlambancard.gov.in)

(Effective from 1st February, 2025)

1. About UDID Project: The objective of the “Unique Disability ID (UDID)” project is to create a National Database for all Persons with Disabilities (PwDs) along with their socio-economic details. The project also facilitates the issuance of a UDID card to all “Divyangjan” through a single online portal across all States/UTs in India.

1.2. Purpose: This document outlines the standardized procedure for deactivating a Disability Certificate and Unique Disability ID (UDID) card using the Certificate and Card issuing authority's login. The procedure includes provisions for cases where an incorrect disability certificate or UDID card has been inadvertently issued and ensures transparency and due process through UDID portal (www.swavlambancard.gov.in).

1.3: Circumstances for deactivating/cancelling the disability certificate and UDID card:
 The request for deactivating/cancelling the certificate and UDID card can be considered under the following situations:

(i) When request is made by the disability certificate and UDID card holder or through the parents or legal guardian/representative stating that the existing disability certificate and UDID card is no more required or any other reason (s) which can be deemed to be justified.

(ii) When on examination by **Medical Board or Appellate Medical Board Constituted by Government Employers (GEs) or Government Institutions of Higher Education (GIHE)**

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and Other Higher Education Institutions aided by Government (OHEI) or any other Government authority or undertaking of Government, it is established that the disability certificate and UDID card holder is not a genuine person with Disability (ies) and the request is made through the competent authority of the said organization.

(iii) On death of disability certificate and UDID card holder and when request is made through the parents or legal guardian/representative along with documentary evidence of death.

(iv) When the disability certificate and UDID card has been issued to Person with disability because of inadvertent error by certificate issuing authority.

1.4. **Notice Period:** In case disability certificate and UDID card has been issued to Person with disability because of inadvertent error by certificate issuing authority, the certificate issuing authority must have to send a written notice to the Divyang (person with disability) or their parent or legal guardian explaining the error identified in the disability certificate or UDID card with intent to deactivate/cancel the certificate and card. The Divyang must be asked to respond within a specified period of 15 days to provide clarification or raise objections. The notice or communication in this regard may be sent either through post or registered email of the PwD.

In case of situations (i), (ii) and (iii) mention under **clause 1.3**, the request made by disability certificate and UDID card holder or through the parents or legal guardian/representative or competent authority referred shall be sufficient document to deactivate/cancel the certificate and card.

1.5. Response Handling:

If the Divyang responds within the notice period, review the response and supporting documents thoroughly. In case of valid objections, re-evaluate the decision before proceeding with deactivation.

In case no response is received from the PwD within specified time period of 15 days, the decision taken by the certificate issuing authority shall be final and binding.

1.6 Steps to be taken by the certificate issuing authority to deactivate/cancel the disability certificate and UDID card:

(i) Visit the official UDID portal: <https://www.swavlambancard.gov.in>. Log in using credentials.

(ii) Locating the UDID Card to be deactivated/cancelled using the prescribe tab in the login dashboard. Use the search functionality to locate the specific UDID card either by UDID number

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or Enrollment number or by Aadhaar number of the individual. Verify the details to ensure the correct record is selected.

(iii) Upload the specify document using the appropriate option. Fill the remarks.

(iv) Use preview option to validate the details once again.

(v) **Final Submission of Record:** Before final submission of the selected record, a request for generation of OTP would have to be generated. OTP would go on the registered mobile number and email of **certificate and UDID card issuing authority** . On successfully submission of OTP and saving of the record, the selected disability certificate and UDID card would become deactivated/cancelled from the UDID portal.

(vi) **Intimation to Disability certificate and UDID card holder:** As soon as Disability certificate and UDID card would become deactivated/cancelled from the UDID portal, intimation shall be reached to the PwD either through post or at registered email of the PwD.

1.7. Separate tab of MIS: There shall be separate tab on the portal to access the number of disability certificate and UDID card made deactivated/cancelled by certificate issuing authority.



(Anand)

Section Officer

Department of Empowerment of Persons with Disabilities (DEPwD)

To:

All Concerned for necessary action

Issuing Authority updation form for UDID Portal

S.N.	Particular	Inputs
1.	Implement Level	District Level
2.	Designated Authority	Issuing Authority
3.	Category of Organization	District Hospital
4.	Hospital Name	
5.	Issuing Authority Name	
6.	Designation	
7.	User Email (only govt. email id)	
8.	Signature	
9.	District Name	
10.	Mobile Number of Issuing Authority	
11.	Aadhaar Number of Issuing Authority	
12.	Address of Hospital as per Postal Address	
13.	Pin Code	

Self-Declaration

I, _____ (Name), hereby declare that all the information and details provided above are true, correct, and complete to the best of my knowledge and belief. I understand that if any information is found to be false, incorrect, or misleading at any stage, I shall be fully responsible for the consequences and the concerned authority may take appropriate action as per rules.

Name of the Issuing Authority:

Signature of Issuing Authority: